

DOCUMENTS TO BE SUBMITTED BY APPLICANT FOR ONLINE SERVICES

(For list of valid documents please refer FAQ)

1) INCOME CERTIFICATE

- i. Identity proof of applicant.
- ii. Proof of address.
- iii. Proof in support of income drawn by a parent employed, in organized private sector or PSUs, from the said sectors.
- iv. Proof in support of income earned by an employed or self-employed parent in unorganized private sector, in respect of such parent.
- v. Proof to establish category of post in which a parent is employed in government sector, other than PSUs, in respect of such parent.
- vi. Proof in support of income earned by a parent, who is employed in government sector including PSUs, from sources other than by way of employment in government or in the PSU.
- vii. Passport size photograph of the applicant.

2) SC / ST CERTIFICATES

- i. Identity Proof of applicant
- ii. Proof of address
- iii. Proof of establish relationship between applicant and parent(s) / guardian/spouse
- iv. Proof of caste/tribe membership
- v. Proof of citizenship, in doubtful cases
- vi. Passport size photograph of the applicant

3) PERMANENT RESIDANCE CERTIFICATES

- i. Identity Proof of applicant.
- ii. Proof of permanent residential address.
- iii. Proof of establish relationship between applicant and parent(s) / guardian.
- iv. Passport size photograph of the applicant.

4) OBC CERTIFICATE

- i. Identity proof of applicant
- ii. Proof of address
- iii. Proof of establish relationship between applicant and parent(s) / guardian/spouse
- iv. Proof in support of claim of unemployment of parent, if unemployed.
- v. Proof in support of income drawn by a parent employed, in organized private sector or PSUs, from the said sectors.
- vi. Proof in support of income earned by an employed or self-employed parent in unorganized private sector, in respect of such parent.
- vii. Proof to establish category of post in which a parent is employed in government sector, other than PSUs, in respect of such parent.
- viii. Proof in support of income earned by a parent, who is employed in government sector including PSUs, from sources other than by way of employment in government or in the PSU.
- ix. Proof to establish whether a parent has held a constitutional post, in respect of both parents, in doubtful cases.
- x. Proof of class membership, in doubtful cases
- xi. Proof of citizenship, in doubtful cases
- xii. Passport size photograph of the applicant

5) DOMICILE CERTIFICATES

- i. Identity Proof of applicant
- ii. Proof of residential address
- iii. Proof of place of birth, in doubtful cases
- iv. Proof of citizenship, in doubtful cases
- v. Proof of establish relationship between applicant and parent(s) / guardian
- vi. Passport size photograph of the applicant